# CRITERIA FOR GRANTS

Grants will be awarded to not-for-profit organizations recognized as exempt under section 501(c)(3) of the Internal Revenue Code for charitable, scientific, and/or educational purposes.

Preference will be given for organizations that provide services to Delawareans.

While the Foundation prefers capital requests, program or operational requests will be entertained.

Preference will be given to organizations or their successors in name that are listed in the will.

Listed in the will are: Jewish Federation of Delaware, Wilmington General Hospital of Wilmington, Foundation Fund of the Hebrew Union College, Hebrew University, Brandeis University, University of Delaware, Associated Hebrew School, Children’s Bureau of Delaware, The Family Society, Boys Club of Wilmington, Saint Michael’s Day Nursery, Ladies Bichor Colem Moshev Zekennim Society and Hachnoses Orchim for a new building, Congregation of Truth for memorial in new temple building, Congregation Beth Shalom, Adas Kodesh Congregation, YM & YWHA for new building, Milton & Hattie Kutz Assistance Fund for interest free loans.

Preference will be given to the types of organizations listed in the will.

Preference will be given to Delaware charities.

Grants proposals should be submitted to: Foundation Administrator, Milton and Hattie Kutz Foundation, c/o Jewish Federation of Delaware, 101 Garden of Eden Road, 2nd floor, Wilmington, DE 19803 and must be received by **April 3rd, 2023. (most years date is April 1)**

Organizations receiving funds must complete a grant evaluation form. It is due April 3rd along with the grant proposal if the organization is reapplying for funds. In all other circumstances, it is due June 30th of the year following the grant. (i.e. receive grant in June 2023, evaluation is due April 1st or June 30, 2024)

Organizations will be funded one year at a time. In rare exceptions, the Foundation will make multiple year capital commitments only.

All proposals must include the information below:

**Each application should include:**

*Organizational Information*

Organization Name

EIN #

Name of CEO/Executive Director& Contact information (Phone and Email address)

Number of years in operation

Web address

Geography served

Contact person for this application & their email address and cell phone

Program Information

Name of Program/Project to be funded

Amount requested

Project start date and timeline

\* note funds are not granted until 6/30/23

Description of Program/Project

Should include whether new or continuation, goals/objectives, how measure success(evaluation), geographic focus, target population, how it will be implemented

Population served

Other funding sources (applied and committed)

Collaborations

*Attachments*

List of Board of Directors

Program/Project budget

Annual Organization budget (for current year)

IRS letter